



Reduced Fee Application

This application is only for Summer Camp, Intersession, After-school and Fun Day Programs.

Eligibility and Application: All applicants must complete the application in full to be considered for reduced fees. The Parks and Recreation Department will make accommodations for participants who cannot complete the Reduced Fee Application without assistance. Your application will expire one year from the date of the approval, at that time you must reapply for reduced fees. You may reapply at any time if your financial situation changes. Please read the following carefully before completing this form.

Approval: Approval will be based on the income of the household where the child(ren) resides. (Primary Residence)

Confidentiality: All fee reduction applications are public documents that must be made available to any person upon request. However, in the absence of a request to provide this information, Parks and Recreation Department staff will keep all information strictly confidential.

Please print legibly (Only those that live in the household)

Applicant Name _____

Employer _____

Name of other adult living in household _____

Employer _____

Child's Name living in household _____

Date of Birth _____

Child's Name living in household _____

Date of Birth _____

Child's Name living in household _____

Date of Birth _____

Please list additional household members on reverse

Address _____

City _____ State _____ Zip _____

Home Phone: _____ Applicant Wk# _____

Who will be responsible for paying the program fees? _____

School your child(ren) attend? _____

(Over)

**You will need to complete a registration form on-site during each program registration session.*
Please complete the following financial information.

Additional household members:

Name of other adult living in household

Employer

Child's Name living in household

Date of Birth

Child's Name living in household

Date of Birth

1. Gross Family Income = \$ _____
(Include income from a second job, and/or child support amounts if any)

2. Household size: # of Children _____ + Adult(s) _____ = Family Size _____

Please provide **copies** of the previous year's federal income tax return or other approved documentation (social security, disability, unemployment or social services paperwork, etc.)

Your signature indicates that the information provided is correct to the best of your knowledge, and authorizes our department to verify the information.

Signature

Date

The Durham Parks and Recreation Department will review your application. We will mail a response to your request. You may contact Durham Parks and Recreation Administrative Services at (919) 560-4355 if you need further assistance.

Mail completed Reduced Fee Applications and **copies** of your tax return or supporting documentation to:

Durham Parks and Recreation Department
Attention: Administrative Services
101 City Hall Plaza, Durham, NC 27701

Applications may be delivered in person to the administrative offices located at 400 Cleveland Street in Durham.

For Office Use Only

Approved _____ Denied _____ Household Size: _____

Adjusted Gross Income: _____ Percentage of Fees Due: _____

Signature: _____ Date: _____

Appeal Approved: _____ Percentage of Fees Due: _____ Denied: _____

Letter to Applicant: _____ (Date mailed)